

Encl. IX

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Office of the Regional Provident Fund Commissioner

Andhra Pradesh, 3-4-763, Barkatpura, Hyderabad-500027.

COVERAGE INTIMATION

No. AP/19738/W.P./Enf/11/2763

Dated 5-3-1990

To

Shri V. Lakshmi Kumar Rao
Secretary and Proprietor
M/s. Wasanjal Public School,
Harathi Road, H. Kotha, Wasanjal,
W.S. Mandal,

Sir,

Sub:- Applicability of the Employee's Provident Funds & Miscellaneous Provisions Act, 1952 and the Scheme framed thereunder to M/s Wasanjal Public School, Harathi Road, H. Kotha, Wasanjal,

On the basis of particulars furnished by you on 14-1-1990 and on the basis of the inspection of the records of your establishment conducted by the Provident Fund Inspector on 14-1-1990 it is evident that:-

(a) Your establishment/factory viz. M/s Wasanjal Public School, Harathi Road, H. Kotha, Wasanjal, is engaged in Education which is included in Scheduled and classes of establishment to which are included in Employees' Provident Funds and miscellaneous Provisions Act, 1952, (b) that the said establishment/factory has employed 23 persons on 3-7-1988 (c) and that it has completed the infancy period of 5/3 years on 5-7-1982

1. Therefore the Provisions of Employee's Provident Fund and miscellaneous Provisions Act, 1952 and all Schemes framed thereunder are applicable to the above named establishment together with its branches/departments whether situate at the same place or different places with effect from 1-3-1988 and you are required to implement the provisions of the said Act. and all schemes framed thereunder from 1-3-88

2. AP/ 19738 is the Code number allotted to the above establishment/ factory which should be quoted in all your correspondence with the Regional Provident Fund Commissioner/Accounts Officer and/the Provident Fund Inspector of this Organisation.

3. PROVIDENT FUND:

The Statutory rate of contribution applicable to your establishment / factory is 5 1/2% of basic wages, Dearness allowance retaining allowance and cash value of food concession, if any. After deducting Family Pension Fund contributions from both employer's and employee's shares the remaining amount shall be remitted in Account No. 1.

4. FAMILY PENSION FUND :

Employee's Family Pension Fund Scheme, 1971 is applicable to your establishment / factory with effect from 1-3-1988. From and out of the contributions paid by the employer and employees apart of the contribution representing 1 1/2% of the employee's wages as above shall be deducted from both employers' and employees' contribution towards Family Pension Fund and remitted to account No. 10.

NOTE : Each contribution E.P.F.&F.P.F. shall be calculated to the nearest quarter of a rupee, 12 1/2 ps. or more

5. ADMINISTRATIVE CHARGES

Under Employee's Provident Funds Scheme administrative charges shall be remitted in Employees' Provident Fund Account No. 2 at ~~0.5%~~ **0.65%** of total wages of Provident Fund members; Subject to minimum of Rs. 5-00.

NOTE : Administrative charges shall be calculated to the nearest five paise.

6. DEPOSIT LINKED INSURANCE FUND

Employees' Deposit Linked Insurance Scheme, 1976 is applicable from ~~1-3-88~~ **1-3-88** contributions at 0.5% of the total wages of provident Fund members shall be remitted in Account No. 21 and administrative charges under Employees' Deposit Linked Insurance Scheme shall be remitted in A/c No. 22 at ~~0.1%~~ **0.1%** on the total amount of wages of Provident Fund members'

NOTE : Contributions shall be calculated to the nearest quarter of a rupee and administrative Charges to the nearest five paise.

7. GENERAL

Remittances in respect of the above shall be made with in 15 days of the close of every month. Triplicate copy of challans shall be sent to the Regional Commissioner along with monthly returns in Form No. 12-A, 5 and 10 within 25 days of the close of the month and quadruplicate copy of the challan shall be retained by the Employer.

8. Since your establishment is covered with retrospective effect, the amounts of contributions (both the shares) relating to the pre-discovery period should be remitted in the same manner on or before 15th of the following month.

9. Contravention of provisions of the E P F and M.P. Act 1952 and Schemes framed thereunder are offences punishable necessarily with imprisonment and fine. Damages shall be recoverable under section 14-B of the Act on all belated remittances including for the back period contributions, which may go upto 100 percent, Non-remittances of employee's share of contribution tantamounts to criminal breach of trust and criminal mis-appropriation. punishable under section 406/409 Indian Penal Code. The arrears of Provident Fund shall be recoverable as arrears of Land Revenue, under Section 8 of the Act.

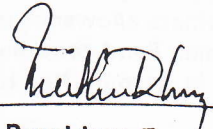
10. Separate quadruplicate challans are prescribed for all the five accounts mentioned above. Necessary blank challans and prescribed forms can be obtained either from this office or the Office of the Provident Fund Inspector W. S. Singh

11. For any clarification/Instructions the area Provident Fund Inspector can be contacted and copies of all letters addressed to this office should be forwarded to the area Provident Fund Inspector.

12. Guidelines for the employer are sent herewith for constant reference.

Receipt of this communication together with enclosures may please be acknowledged.

Yours faithfully,


For Regional Provident Fund Commissioner
Andhra Pradesh

Copy to :-

1. The Provident Fund Inspector,
W. S. Singh

2. Accounts Group (A.G., A.C., S.R., W. S. Singh)